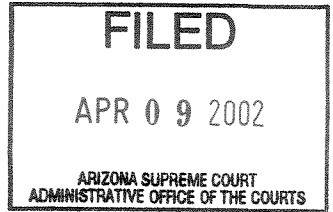


**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS**

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In the Matter of:	)	
	)	
THE CONFIDENTIAL INTERMEDIARY	)	Administrative Directive
PROGRAM ADVISORY COMMITTEE	)	No. 2002 - <u>01</u>
	)	
	)	

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Arizona Revised Statutes § 8-134(I) specifies the Supreme Court shall administer the Confidential Intermediary Program and shall adopt rules and procedures necessary to implement the program. Pursuant to this statutory requirement, the Arizona Supreme Court adopted the Arizona Code of Judicial Administration, Code Section § 7-203: Confidential Intermediary Program. Subsection D(2) of this code section requires the Administrative Director to appoint an advisory committee to the Confidential Intermediary Program and to develop guidelines for the committee.

Now therefore, pursuant to Arizona Revised Statutes § 8-134(I) and the Arizona Code of Judicial Administration, Code Section § 7-203(D)(2), the Confidential Intermediary Program Advisory Committee (committee) is established.

The committee shall review and make recommendations regarding program needs, goals, rules, policies and procedures for the purpose of furthering the mission of the program. This may include certification, recertification, training and the Standards of Conduct for Confidential Intermediaries, the fee schedule, forms, reports and public awareness of the program.

The committee shall consist of nine members appointed by the Administrative Director. Two committee members shall be appointed to initial terms of one year, three committee members shall be appointed to initial terms of two years and four members shall be appointed to terms of three years, as provided for in Appendix A, attached herein. Members shall represent a variety of viewpoints, experiences and expertise, with specific representation as follows: two certified confidential intermediaries, one attorney knowledgeable in adoption issues, one member representing the adoption triad, two social workers from an adoption agency, a Juvenile Court administrator or a staff member of the Clerk of the Superior Court, and two public members.

Committee members shall actively participate in committee meetings and the administration of committee business.

The committee shall meet no less than one time per year. Additional meetings may be called upon the recommendation of the committee chair and at the direction of the Administrative Director. All meetings shall comply with the Arizona Code of Judicial Administration, § 1-202: Public Meetings.

The committee shall adopt rules of procedure for conducting committee business. These rules shall prescribe the minimum attendance for a quorum, the use of proxies and the size of any majority vote required to authorize actions at any committee meeting.

The committee shall prepare annual recommendations for rule, policy and procedure changes. These recommendations shall be forwarded to and reviewed by the Administrative Director and Program staff. The committee may forward other recommendations throughout the year.

The Administrative Office of the Courts shall provide staff for the committee and, as feasible, may conduct or coordinate research as requested by the committee.

David K. Byers  
Administrative Director of the Courts

4-9-02  
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Date

## APPENDIX A

### APPOINTMENT OF MEMBERS TO THE CONFIDENTIAL INTERMEDIARY PROGRAM ADVISORY COMMITTEE

NAME	POSITION	TERM
Stephen Kopp	Certified Confidential Intermediary (Two year initial term)	4/15/02 -4/15/04
Alice Ernst	Certified Confidential Intermediary (Three year initial term)	4/15/02- 4/15/05
Anne Jensen	Triad Member (One year initial term)	4/15/02-4/15/03
Marcie Velen	Adoption Social Worker (Three year initial term)	4/15/02-4/15/05
Shirley Pusey	Adoption Social Worker (Two year initial term)	4/15/02-4/15/04
Joseph Garcia	Public Member (Three year initial term)	4/15/02-4/15/05
Herman Walker	Public Member (One year initial term)	4/15/02-4/15/03
Rita Meiser	Attorney (Two year initial term)	4/15/02-4/15/05
Michelle Paigen	Juvenile Court Administrator or staff of the Superior Court Clerk (Three year initial term)	4/15/02-4/15/05

April 5, 2002 (10:29AM)